



राष्ट्रीय प्रौद्योगिकी संस्थान - आंध्रप्रदेश
NATIONAL INSTITUTE OF TECHNOLOGY ANDHRA PRADESH
Near National Highway No. 16, Kadakatla, Tadepalligudem – 534101
West Godavari District, Andhra Pradesh

Ref. No.: NITANP/SMMD/TENDER/2025-26/ 47

Date: 21.10.2025

TENDER ENQUIRY

**Sub: Procurement of Alumni Portal for a Period of One Year at NIT Andhra Pradesh-
Quotation invited –Regd.**

Please send your lowest quotation for the above item as per the specification attached in **Annexure-1**. The lowest quotation must be submitted in the given format (**Annexure-1**), failing which bid shall be treated as Unresponsive. The quotation is to be sent in a sealed envelope to the following address:

**C/o Tender Box
Material Management & Disposal Section,
Sardar Vallabhbhai Patel Administrative Building
NATIONAL INSTITUTE OF TECHNOLOGY, ANDHRA PRADESH,
Near National Highway No. 16, Kadakatla,
TADEPALLIGUDEM – 534101
West Godavari District, Andhra Pradesh.**

The quotation has to be sent by Post (Ordinary / Register / Speed Post) or drop in Tender Box physically. (Any other mode will not be accepted)

The envelope must be superscribed as "**QUOTATION**" at the center of the envelope and the above **reference number at left top** along with the name of the tender on the envelope. Quotations without the above superscription **shall be treated as UNRESPONSIVE.**

The last date to receive the sealed quotation is 11.11.2025.

Annexure-1

Name of the Item: Procurement of Alumni Portal for a Period of One Year at NIT Andhra Pradesh**Specifications:**

- One Time Setup covering Portal Setup and configuration of Alumni Software. Alumni Platform with all features & free upgrades till the continuation of the subscription.
- A separate webpage with customized domain for hosting Alumni Platform. The website management would be responsibility of the service provider.
- Time-bound Assistance in maintaining and uploading content on the Alumni Platform. Onboarding & Email Support. Unlimited Users & Database size.
- Unlimited Storage, Hosting & Bandwidth, Email Credits. Bulk mailing/SMS to the alumni (Email campaigns). Send invitation email after importing database from existing records to complete the registration for alumni members.
- Availability of the data/reports in a sortable format with filter. Social Media integration. Help & Resources to manage platform. Integrated Mobile App for Android & iOS. Better event organization with easy sharing and publishing features.
- One click sharing in various social media like Twitter, LinkedIn and Facebook. Giving Back features for easy donations and volunteer networks.
- Alumni Assist to enable alumni create support/issue tickets from the portal conveniently. Enhanced Profile Information features and Digital ID cards for alumni to make the alumni profiles richer in data and effective in usage.
- Applying for jobs and posting jobs to be made easy for alumni where they can connect with the recruiter/candidates.
- Customization support. Database maintenance. Admin Panel, The Service provider should be responsible for the backups, security, and management of the server.
- The service provider should maintain appropriate administrative, physical, and technical safeguards, for the protection of the security, confidentiality and integrity of the Institution's Data. It will Not (a) modify Data, (b) disclose Data except when compelled by law OR as expressly permitted by the Institution OR authorized by the Institution to access any third-Party Application OR accessing the data only to provide the Services and address technical problems, OR at the Institution's request in connection with Customer Support matters. Mobile Application and Notifications (Android and IOS) should be included without any additional costs.

The vendor will provide 24x7 service support. A dedicated support contact number and email address must be provided.

The support call/problem must be resolved within 24 hours. The vendor will maintain 99% uptime for the portal.

- ***The contract is for one year and may be extended for another two years based on performance and capability.***

Additional Specifications

1. The list of major requirements for the portal is as follows:

The Institute is looking for a vendor who can provide the cloud-based alumni portal service which will be integrated with the Institute's website.

2. Service Period:

The initial subscription shall be for one year, which may be extended for further 2 years on an annual basis based on satisfactory performance.

3. Scope, Proposed Contents/Features for Alumni Website and Portal

- i. **Platform & Architecture**
 - Web-based SaaS platform with native mobile applications (iOS & Android).
 - Cloud-hosted for high scalability, reliability, and uptime.
 - Multi-tenant or dedicated deployment options.
- ii. **Domain & Branding**
 - Custom domain mapping (e.g., alumni.[institution].edu).
 - Institutional branding and theming support.
 - Multiple homepage and layout templates.
- iii. **User / Role Management**
 - Role-based access control (Admin, Moderator, Alumni, Student, etc.).
 - Duplicate detection, merge, and permissions management.
 - Chapter/group-level segmentation and restricted access.
- iv. **Database & Directory**
 - Centralized alumni database as a single source of truth.
 - Profile management with real-time updates.
 - Advanced filtering, search, and export capabilities (batch, location, interest).
- v. **Content & Communication**
 - Email and SMS campaigns with tracking.
 - News, blog, announcements, newsletters.
 - Event creation, scheduling, invitations, and attendance tracking.
 - Photo and video galleries.
 - Custom pages, navigation, site blocks, banners.
 - Ticketing system and custom forms.
- vi. **Social / Engagement Functionality**
 - Real-time chat (one-on-one & group).
 - Discussion boards with likes, comments, and reactions.
 - Push notifications and automated reminders.
 - Leaderboards and gamification features to boost engagement.
 - Advanced Alumni Engagement & Smart Networking Tools.
 - Automated profile enrichment from professional networks (e.g., LinkedIn) to build complete alumni profiles.
 - Personalized alumni profiles with achievement highlights.
 - Smart member discovery, suggesting peers, mentors, and interest groups.
 - Intelligent activity feeds to showcase relevant updates and discussions.
 - Automated notifications for alumni milestones (e.g., birthdays, work anniversaries).
 - Dynamic engagement suggestions based on alumni interests and interactions.
- vii. **Networking, Spaces & Career Initiatives**
 - Community based" or interest-based groups for peer discussions, mentorship, and special interest communities.
 - Career support modules including:
 - Job boards with direct application capability.

- Mentorship programs.
- Professional networking opportunities.
- LinkedIn-powered and AI-driven career & networking features:
- Automatic matching between alumni and relevant professional opportunities, mentors, or groups.
- Recommendations for jobs, projects, or collaboration opportunities.
- Insights into alumni engagement trends and popular career paths.
- Personalized dashboards highlighting potential connections, skill-building, and alumni success stories.

viii. Payment & Fundraising

- Integration with payment gateways for donations, membership fees, and merchandise.
- Support for multiple bank/payment accounts.
- Payment reconciliation and flexible user-charge options.
- Order management and transaction reporting.

ix. Analytics & Reports

- Engagement metrics: user activity, most active members, top achievers.
- Mail and campaign statistics.
- Funds raised reports.
- Support for accreditation reporting (NAAC/NIRF).
- Custom report generation capability.
- Advanced analytics to identify top alumni.
- Predictive insights for engagement and participation.
- Tracking alumni career progression and mentoring impact.
- Smart dashboards highlighting top contributors, interest trends, and opportunities.

x. Integrations

- Social login (LinkedIn, Google, etc.).
- SMS and payment gateway integrations.
- External job board integrations and other third-party systems.

xi. Security & Compliance

- Secure private network with data encryption.
- Authentication and abuse prevention mechanisms.
- Compliance with applicable data protection and privacy regulations.

xii. Scalability & Performance

- Handles large alumni databases and high concurrency.
- Efficient real-time features with minimal latency.
- High uptime guarantee.

xiii. Customization / Extensibility

- Modular architecture allowing addition of new workflows, forms, and features.
- Customizable permissions and reporting.

xiv. Support, Maintenance & Upgrades

- Regular software updates and bug fixes.
- Backups and disaster recovery procedures.
- SLA-based technical support.

xv. Technical Non-Functional Requirements

- Minimum response time, load, and concurrency metrics.
- High availability and fault-tolerance standards.

xvi. Mobile App Version Support

- Compatible with latest and previous Android & iOS versions.

xvii. User Training & Onboarding

- Training for administrators, alumni, and students.
- Onboarding support and comprehensive documentation.

xviii. Application Programming Interfaces (APIs) & Data Management

- Secure import/export functionality.
- API supports internal and external integrations.

xix. Data Protection & Privacy

- Compliance with applicable data protection laws.
- User consent and privacy management mechanisms.
- Secure storage and handling of personal data.

Additional Terms and Conditions:

1. Completion Period: The portal should be live within 15 days from the date of issuance of the work order and one year subscription will start after alumni portal is live.
2. The successful bidder shall not assign the sub-contract. He shall not sublet any portion of the contract except with the written consent of the NITANP. In case of breach of these conditions, the NITANP may serve a notice in writing on the Contractor rescinding the contract.
3. In all matters of dispute arising on the work, the matter shall be referred to the competent authority, National Institute of Technology, Andhra Pradesh for a decision.
4. In the event that the Successful Bidder is not satisfied by the decision of the competent authority, National Institute of Technology, Andhra Pradesh, the dispute shall be settled by arbitration in accordance with the provisions of arbitration and conciliation act, 1996 or any enactment thereof. The Arbitral Tribunal shall consist of one arbitrator, to be appointed by the Institute. The place of arbitration shall be Andhra Pradesh and any award whether interim or final, shall be made, and shall be deemed for all purposes between the parties to be made in Andhra Pradesh. The arbitration proceedings shall be conducted in the English language, and any award or awards shall be rendered in the English language. The procedural law of the arbitration shall be the Indian law. The award of the arbitral tribunal shall be final, conclusive and binding upon the Successful Bidder and the Institute.

S.N.	Description of item	Unit Amount (Rs.)	Amount
1	One-time setup cost for the Alumni portal which will be integrated with the Institute's website as per the Technical Specifications.	Lump sum	
2	Annual subscription fee for the Alumni portal service as per the scope and features specified in the technical specifications.	Annual price	
Total Amount (Rs.)			
GST @% Amount (Rs.)			
Grand Total Amount including GST (Rs.)			

While sending your lowest quotation – please specify the following:

1. Sales Tax : Inclusive
GST : Indicate prevailing tax on percentage basis.
2. Excise Duty :
3. Rates
a) F.O.R. Destination/
b) Estimated Packing, Forwarding and Freight Charges in case of Ex-works only, may be mentioned on percentage basis
4. Insurance : Inclusive/ indicate on percentage basis, in case payable by the Institute.
5. Preferred terms of payment (institute rules permit to pay on Receipt of materials in good condition/completion of the work):
6. Recommended mode of transport :

7. Discount offered, if any :
8. Validity of the offer :
9. Firm schedule of completion of work :
10. Detailed drawings / catalogues / Leaflets / literature / samples may be furnished wherever feasible / required.
11. Please indicate clearly whether the rates quoted herein are the same as applicable to DGS & D / Government Department / Other Public Sector Undertakings.
12. The supplier shall invariably furnish the **Certificate of Clearance of GST Registration number and along with the quotation.**
13. The quotation should not contain any handwritten text except the Price quoted.
14. All the Submitted documents must be duly signed by the bidder along with the firm's seal.
15. Please mention the Quotation number and name of the item/s (in brief) on your envelope when submitting your quotation to the Institute
16. Please note that the Director reserves the right to modify or alter the specifications and also to reject any or all the Quotations without assigning any reasons thereto.
17. The suppliers / firms are informed not to call on us without prior appointment.
18. The Institute is not responsible for delays / loss in postal transit or due to any other reasons.
19. Any Violation in the terms and conditions, the bidder will be made ineligible for the contract.
- 20. The bidder should sign and stamp on all pages of the tender documents.**



Yours faithfully,

Head of the Department

सह अधिष्ठाता / Associate Dean
CENTRAL STORES & PURCHASE SECTION
NIT Andhra Pradesh